

### Affidavit of Improper Negotiation of Cash Assistance Check

**Instructions to the Landlord/Managing Agent:** If the endorsement on the enclosed copy of the check(s) is not yours, complete Section 2 of this affidavit, have it notarized and send it with the copy of the check(s) to:

**BORAC**

Attn: Supervisor, Forged Check Unit  
150 Greenwich Street, 34th Floor  
New York, NY 10007  
Phone: (929) 221-6023

**Section 1**

To be completed by Center staff

Center	Case Type (FA, SNA, etc.)	Case Number	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Payee's Name (as it appears on check)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Check Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Issue Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Amount

\$	<input type="text"/>	,	<input type="text"/>	<input type="text"/>	<input type="text"/>	.	<input type="text"/>	<input type="text"/>
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**Section 2**

To be completed by Landlord/Managing Agent

I, \_\_\_\_\_, the undersigned, being duly sworn, depose and say that I  
(company name, if applicable)

am the Landlord/Managing Agent of \_\_\_\_\_.

My address/phone number is as follows:

\_\_\_\_\_  
\_\_\_\_\_

The attached check was issued by the Center and required my endorsement to be valid. I have examined a copy of said check and the endorsements thereon, and state that none of the endorsements were made by me or with my authority and that I did not receive any of the proceeds of said check.

\_\_\_\_\_  
Signature of Landlord/Managing Agent

Subscribed and sworn to before me:

\_\_\_\_\_  
Notary Public this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.